

Select Board Regular Meeting  
Monday, January 6, 2020 - 7:00 p.m.  
Longmeadow High School, Room A15, 535 Bliss Road, Longmeadow, MA

**Present:** Chair Marie Angelides, Marc Strange and Richard Foster.

**Absent:** Mark Gold and Tom Lachiusa

**Also Present:** Town Manager Lyn Simmons, Paul Pasterczyk, Debbie House,

**Open Session**

The Select Board meeting continued from the joint meeting with the Planning Board which started at 6:30 p.m. The Planning Board adjourned at 6:45 p.m. and left.

**Announcement**

1. Residents are allowed to put out an extra bag of trash December 30 – January 10. Recycling pickup is free of charge.
2. The Select Board will be using a new agenda format. Documents or items being discussed will be integrated into the agenda with links directly from the agenda to the document.
3. Applications are being accepted for the Senior Housing Task Force. Residents can complete an online application or fill one out in the Select Board's office.
4. The Eversource streetlights are now owned and maintained by the town. Notify the Department of Public Works of any issues by calling 567-3400 or email [publicworks@longmeadow.org](mailto:publicworks@longmeadow.org). Dagle Electric will provide maintenance of the town streetlights.

**Resident comments - none**

**Select Board Comments**

1. Ms. Angelides heard from a School Committee member that there was a robotics show last Saturday.

**Town Manager's Report**

1. Board and Committee applications can now be completed and submitted online. The submitted application will go directly to the Select Board's office. Residents can still download the application and fill it out, or stop in to the office to pick one up. The Select Board will now accept applications and interview applicants anytime, not just quarterly.
2. Ms. Simmons will be working to convene meetings with the regional town managers and town administrators in the surrounding communities to discuss regional efforts to save money while enhancing services.
3. Departments have submitted their budgets for FY21. Ms. Simmons and Mr. Pasterczyk will be working with the department heads in the coming weeks to review their individual budgets in preparation for the FY21 budget submittal in February.
4. Police Chief John Stankiewicz submitted his intent to retire within the next 90 days. Ms. Simmons noted that Chief Stankiewicz has been a wealth of knowledge and helped to make her transition smooth. She wished Chief Stankiewicz the best of luck in his future endeavors and thanked him for his 37 years of service to the Town of Longmeadow and its citizens. Ms. Simmons will be laying out a recruitment process to fill this critical leadership role in the near future.
5. The Town received notification that Governor Baker's supplemental budget was approved by the Legislature which means Longmeadow will be receiving an additional \$47,836 in Chapter 90 funds for FY20.
6. Steel began going up at the new DPW facility. This is very positive progress as we start to see an actual building take shape over the next few months.
7. Ms. Simmons will work with the IT Director in the next few weeks on creating an IT MOU.

**Old Business**

1. Minutes approval – *Mr. Strange made the motion to approve the regular meeting minutes from December 16, 2019 as presented. Mr. Foster Seconded the motion. The vote was 3 in favor and 0 opposed.*

2. Board/Committee Appointments

*Mr. Foster made the motion to appoint Paul Gorman to the Cable Advisory Committee for a term expiring June 2020. Mr. Strange seconded the motion. The vote was 3 in favor and 0 opposed.*

*Mr. Strange made the motion to appoint Adam Metsch to the Capital Planning Committee for a term expiring June 2022. Mr. Foster seconded the motion. The vote was 3 in favor and 0 opposed.*

*Mr. Strange made the motion to appoint Jan Komaiszko to the Council on Aging Board of Directors for a term expiring June 2022. Mr. Foster seconded the motion. The vote was 3 in favor and 0 opposed.*

*Mr. Foster made the motion to appoint Steven Marantz to the Energy and Sustainability Committee for a term expiring June 2022. Mr. Strange seconded the motion. The vote was 3 in favor and 0 opposed.*

3. Charter Review Committee Changes – Some of the Charter Review Committee recommendations were presented to Town Meeting. The Select Board would like to continue going through the rest of the recommendations and bringing them to Town Meeting. Ms. Simmons was asked to pick out a few of the recommendations to discuss at the next Select Board meeting. The Building Committee and capital were suggested.

4. Select Board/Town Manager Policies – The Select Board would like to continue going through the policies and updating where needed. Mr. Pasterczyk offered to review the financial policies and recommend updates, if necessary, to the Select Board. Ms. Simmons and Mr. Pasterczyk will look at the other policies and bring some recommendations to the Select Board to move forward on this.

**New Business**

1. Set Annual Town Election Date – The Town Clerk submitted recommended dates for the preliminary election, if needed, and the Annual Town Election along with a timeline for nomination papers and registering to vote. The Select Board approved of the Town Clerk's dates.

*Mr. Strange made the motion to hold the preliminary election, if needed, on Tuesday, April 28, 2020 and the Annual Town Election on June 16, 2020. Mr. Foster seconded the motion. The vote was 3 in favor and 0 opposed.*

Updates:

On January 27 the Wolf Swamp Task Force will review new designs.

Scantic Valley Health Trust will be setting rates in early February.

The FY21 Hampden County Retirement assessment was received. It went up about 10%.

*Mr. Foster made the motion to adjourn the meeting at 7:25 p.m. Mr. Strange seconded the motion. The vote was 3 in favor and 0 opposed.*

The next regular Select Board meeting will be on Tuesday, January 21.

Respectfully submitted,  
Debbie House

Documents:

Agenda

Announcements sheet

Town Managers Report memo

Draft Minutes 12/16/19

Board/Committee Appointments memo

Charter Review Committee Final Report 10/9/18

Select Board/Town Manager Policies book

Town Clerk memo-Proposed Annual Town Election 2020

List of terms expiring

Correspondence – PVTA Letter 12/20/19

Senator Warren Letter 11/14/19